

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [apccse.helpdesk@ps-philgeps.gov.ph](mailto:apccse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: BACOLOD CITY WATER DISTRICT  
 Region: Region 6  
 Address: Corner Gelo-San Juan Streets,  
Bacolod City

Agency Code/UACS: \_\_\_\_\_  
 Organization Type: \_\_\_\_\_

Contact Person: MONA DIA G. JARDIN  
 Position: General Manager  
 E-mail: [bachwa\\_email@yahoo.com](mailto:bachwa_email@yahoo.com)  
 Telephone/Mobile Nos: (034) 433-4630

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																											
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	75	0	0	75	3,588.75	75	0	0	75	3,588.75	75	0	0	75	3,588.75	75	0	0	75	3,588.75	300	47.85	14,355.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.55	0.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00	
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00	
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00	
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	48	0	0	48	1,065.60	48	0	0	48	1,065.60	0	0	0	0	0.00	0	0	0	0	0.00	96	22.20	2,131.20	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	24	0	0	24	532.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	22.20	532.80	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	12	0	0	12	266.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	22.20	266.40	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00	
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00	
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	20	0	0	20	409.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	20.49	409.80	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	20	0	0	20	366.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	18.34	366.80	



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
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14 26111702-BT-A03 BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																									
15 47131812-AF-A01 AIR FRESHENER, Aerosol type, 150g	can	40	0	0	40	3,265.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	81.64	3,265.60	
16 47131604-BR-S01 BROOM, Soft (Walis Tambo)	piece	5	0	0	5	681.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	136.24	681.20	
17 47131604-BR-T01 BROOM, Stick (Walis Ting-ling)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00	
18 47131829-TB-C01 CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	3	0	0	3	124.80	3	0	0	3	124.80	3	0	0	3	124.80	3	0	0	3	124.80	12	41.60	499.20	
19 47131805-CL-P01 CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
20 47131811-DE-B02 DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00	
21 47131811-DE-P03 DETERGENT POWDER, all purpose, 1kg	pouch	10	0	0	10	540.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	54.08	540.80	
22 47131803-DS-A01 DISINFECTANT SPRAY, Aerosol type, 400g	can	40	0	0	40	5,595.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	139.89	5,595.60	
23 47131601-DU-P01 DUST PAN, rigid non-breakable plastic	piece	1	0	0	1	27.64	0	0	0	0	0.00	1	0	0	1	27.64	0	0	0	0	0.00	2	27.64	55.28	
24 47131802-FW-P02 FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25 47131830-FC-A01 FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00	
26 73101612-HS-L01 LIQUID HAND SOAP, 500mL	bottle	2	0	0	2	85.90	0	0	0	0	0.00	2	0	0	2	85.90	0	0	0	0	0.00	4	42.95	171.80	
27 47121804-MP-B01 MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
28 47131613-MP-H02 MOPHANDLE, heavy duty	piece	1	0	0	1	124.80	0	0	0	0	0.00	1	0	0	1	124.80	0	0	0	0	0.00	2	124.80	249.60	
29 47131619-MP-R01 MOPHEAD, made of rayon	piece	3	0	0	3	367.53	3	0	0	3	367.53	3	0	0	3	367.53	3	0	0	3	367.53	12	122.51	1,470.12	
30 47131501-RG-C01 RAGS, all cotton, 1 kilo per bundle	bundle	3	0	0	3	159.42	3	0	0	3	159.42	3	0	0	3	159.42	3	0	0	3	159.42	12	53.14	637.68	
31 47131602-SC-N01 SCOURING PAD, 5 pieces per pack	pack	3	0	0	3	173.79	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	57.93	173.79	
32 47121701-TB-P04 TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	30	0	0	30	4,321.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	144.04	4,321.20	
33 47121702-WB-P01 WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																									
34 12171703-SI-P01 INK, for stamp pad, 50ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91	0.00	
<b>CONSUMER ELECTRONICS</b>																									
35 52161535-DV-R01 DIGITAL VOICE RECORDER	unit	1	0	0	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16	
<b>FACE MASK</b>																									
36 42131713-SM-M06 FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00	
<b>FILMS</b>																									
37 13111203-AC-F01 ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38 13111201-CF-P01 CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39 13111201-CF-P02 CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																									
40 46191601-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	6	0	0	6	6,864.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,144.00	6,864.00	
41 46191601-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
<b>FLAG OR ACCESSORIES</b>																									
42 55121905-PH-F01 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	



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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
<b>FURNITURE AND FURNISHINGS</b>																											
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41		0.00
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92		0.00
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00		0.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00		0.00
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00		0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68		0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86		0.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56		0.00
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-D5K001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60		0.00
52	43211507-D5K002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40		0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	1	0	0	1	2,792.40	0	0	0	0	0.00	1	0	0	1	2,792.40	0	0	0	0	0.00	2	2,792.40		5,584.80
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00		0.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00		0.00
56	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.76		0.00
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97		0.00
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92		0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89		0.00
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61		0.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82		0.00
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
62	31201610-GL-X01	GLUE, all-purpose, 200 grams	jar	3	0	0	3	212.16	3	0	0	3	212.16	0	0	0	0	0.00	0	0	0	0	0.00	6	70.72		424.32
63	31151804-SW-H01	STAPLE WIRE, heavy duty (blinder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55		0.00
64	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.76		0.00
65	31201502-TA-ED1	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45		0.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	30	0	0	30	1,856.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	61.88		1,856.40
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	20	0	0	20	2,423.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	121.16		2,423.20
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	20	0	0	20	447.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	22.36		447.20
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	30	0	0	30	335.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	11.18		335.40
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	20	0	0	20	451.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	22.57		451.40
71	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62		0.00
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	5	0	0	5	83.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16.64		83.20



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<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	10	0	0	10	148.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.82	148.20	
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	266.24	0.00	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	10	0	0	10	87.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	8.72	87.20	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	10	0	0	10	147.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.75	147.50	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	10	0	0	10	255.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	25.56	255.60	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	10	0	0	10	560.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	56.04	560.40	
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	40	0	0	40	461.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	11.53	461.20	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	10	0	0	10	334.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	33.43	334.30	
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00	
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00	
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00	
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	764.40	0.00	
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	980.72	0.00	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	738.40	0.00	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	1	0	0	1	432.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	432.52	432.52	
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.80	0.00	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.41	0.00	
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00	
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	10	0	0	10	946.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	94.64	946.40	
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.12	0.00	
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	333.26	0.00	
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	8	0	0	8	293.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	36.66	293.28	



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
108 44121708-MP-B01 MARKER, Permanent, Black	piece	24	0	0	24	179.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	7.47	179.28			
109 44121708-MP-B02 MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00			
110 44121708-MP-B03 MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00			
111 44121708-MW-B01 MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00			
112 44121708-MW-B02 MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00			
113 44121708-MW-B03 MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00			
114 44122104-PC-G01 PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.82	0.00			
115 44122104-PC-J02 PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.78	0.00			
116 44101601-PT-M01 PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00			
117 44121706-PE-L01 PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.79	0.00			
118 44121619-PS-M01 PENCIL SHARPENER, manual, single cutter head	piece	1	0	0	1	212.87	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	212.87	212.87			
119 44101602-PJ-P01 PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.80	0.00			
120 44122037-RB-P10 RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00			
121 44122101-RJ-B01 RUBBER BAND No. 18, 350g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00			
122 44121905-SP-F01 STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00			
123 44121618-SS-S01 SCISSORS, symmetrical or asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.37	0.00			
124 44121615-ST-S01 STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00			
125 44121615-ST-B01 STAPLER, heavy duty (binder type), desktop	unit	10	0	0	10	8,881.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	888.16	8,881.60			
126 44121613-SR-P01 STAPLE REMOVER, plier type	piece	6	0	0	6	167.22	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	27.87	167.22			
127 44121605-TD-T01 TAPE DISPENSER, table top	piece	5	0	0	5	364.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	72.80	364.00			
<b>PAPER MATERIALS AND PRODUCTS</b>																											
128 14111525-CA-A01 CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00			
129 14111506-CF-L11 COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00			
130 14111506-CF-L12 COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00			
131 14111506-CF-L22 COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00			
132 14111506-CF-L21 COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00			
133 14111506-CF-L31 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00			
134 14111506-CF-L32 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00			
135 14111609-LI-C01 LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00			
136 14111514-NP-S02 NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	10	0	0	10	370.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	37.06	370.60			
137 14111514-NP-S04 NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	10	0	0	10	592.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	59.28	592.80			
138 14111514-NP-S03 NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	10	0	0	10	520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	52.00	520.00			
139 14111514-NB-S01 NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00			
140 14111507-PP-M01 PAPER, MULTICOPY A4, 500 sheets per ream	ream	30	0	0	30	4,969.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	165.65	4,969.50			
141 14111507-PP-M02 PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.18	0.00			
142 14111507-PP-C01 PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00			



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143 14111507-PP-C02 PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00			
144 14111531-PP-R01 PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00			
145 14111503-PA-P01 PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00			
146 14111531-RE-B01 RECORD BOOK, 300 PAGES	book	5	0	0	5	312.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	62.40	312.00			
147 14111531-RE-B02 RECORD BOOK, 500 PAGES	book	10	0	0	10	1,040.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	104.00	1,040.00			
148 14111818-TH-P02 THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00			
149 14111704-TT-P04 TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	30	0	0	30	1,014.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	33.80	1,014.00			
150 14111704-TT-P02 TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	30	0	0	30	2,589.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	86.32	2,589.60			
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
151 53131626-HS-S01 LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85	0.00			
<b>PESTICIDES OR PEST REPELENTS</b>																											
152 10191509-IN-A01 INSECTICIDE, 600ml	can	10	0	0	10	1,393.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	139.36	1,393.60			
<b>PRINTED PUBLICATIONS</b>																											
153 55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00			
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1 44103109-BR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00			
2 44103105-BR-B04 INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00			
3 44103105-BR-B05 INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00			
4 44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00			
5 44103105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00			
6 44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00			
7 44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00			
8 44103105-EP-B17 INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	5	0	0	5	1,248.00	5	0	0	5	1,248.00	5	0	0	5	1,248.00	5	0	0	5	1,248.00	20	249.60	4,992.00			
9 44103105-EP-C17 INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	4	249.60	998.40			
10 44103105-EP-M17 INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	4	249.60	998.40			
11 44103105-EP-Y17 INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	4	249.60	998.40			
12 44103105-HP-B40 INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00			
13 44103105-HP-T40 INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00			
14 44103105-HP-B09 INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00			
15 44103105-HP-T10 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00			
16 44103105-HP-P48 INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
17 44103105-HP-C48 INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
18 44103105-HP-M48 INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
19 44103105-HP-Y48 INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
20 44103105-HP-G48 INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
21 44103105-HP-B48 INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00			



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
22	44103105-HP-B17	INK CARTRIDGE, HP CC540WA (HP60), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00



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58 44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59 44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60 44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61 44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62 44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63 44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64 44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65 44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66 44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67 44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68 44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69 44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70 44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71 44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72 44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73 44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74 44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75 44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76 44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77 44103103-HP-B12	TONER CARTRIDGE, HP C8435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78 44103103-HP-B14	TONER CARTRIDGE, HP C8540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79 44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80 44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81 44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82 44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83 44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84 44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85 44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86 44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87 44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88 44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89 44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90 44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91 44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92 44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93 44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
94 44103103-HP-M26 TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95 44103103-HP-B27 TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96 44103103-HP-C27 TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97 44103103-HP-Y27 TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98 44103103-HP-M27 TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99 44103103-HP-B26 TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100 44103103-HX-B28 TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101 44103103-HP-B52 TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102 44103103-HP-B53 TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103 44103103-HP-B55 TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104 44103103-HP-B51 TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105 44103103-HP-B56 TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106 44103103-HP-B57 TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107 44103103-HX-B51 TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108 44103103-HP-B58 TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109 44103103-HX-B52 TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110 44103103-HP-B60 TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111 44103103-HP-C60 TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112 44103103-HP-Y60 TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113 44103103-HP-M60 TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114 44103103-HP-B61 TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115 44103103-HP-C61 TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116 44103103-HP-Y61 TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117 44103103-HP-M61 TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118 44103103-HP-B62 TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119 44103103-HP-C62 TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120 44103103-HP-Y62 TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121 44103103-HP-M62 TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122 44103103-HP-B63 TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123 44103103-HX-B54 TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124 44103103-HP-C63 TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125 44103103-HX-C54 TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126 44103103-HP-Y63 TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127 44103103-HX-Y54 TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128 44103103-HP-M63 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129 44103103-HX-M54 TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00



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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00	
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00	
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00	
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00	
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00	
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00	
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-SA-B16	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
		Brown Envelope (Short)	piece	20			20	50.00					0	0.00								0	0.00	20	2.50	50.00	
		Brown Envelope (Long)	piece	50			50	145.00					0	0.00								0	0.00	50	2.90	145.00	
		Carbon Paper (blue, long)	box				0	0.00					0	0.00								0	0.00	0	600.00	0.00	
		Cutter blade, 10 pcs/tube (small)	tube	3			3	30.00					0	0.00								0	0.00	3	10.00	30.00	



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Fastener, vinyl coated (long)	box				0	0.00				0	0.00				0	0.00				0	0.00	0	106.00	0.00
Fastener, vinyl coated (short)	box	10			10	500.00				0	0.00				0	0.00				0	0.00	10	50.00	500.00
Folder, w/ metal tab, (long) green	piece	100			100	1,500.00				0	0.00				0	0.00				0	0.00	100	15.00	1,500.00
Folder, short, white	Piece				0	0.00				0	0.00				0	0.00				0	0.00	0	3.70	0.00
Folder, long, white	piece	200			200	1,000.00	200			200	1,000.00				0	0.00				0	0.00	400	5.00	2,000.00
Folder long, brown (white inside)	Piece	200			200	1,100.00	200			200	1,100.00	200			200	1,100.00				0	0.00	600	5.50	3,300.00
Folder, expanded, long/special, orange	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.00	0.00
Folder, expanded, long/special, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.00	0.00
Folder, expanded, long/special, green	piece	200			200	6,000.00	200			200	6,000.00				0	0.00				0	0.00	400	30.00	12,000.00
Folder, expanded, long/special (red)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.00	0.00
Folder, expanded, long/special, neon yellow	Piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.00	0.00
Folder, expanded, long/special, neon orange	Piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.00	0.00
Folder, long/special, green	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder, long/special, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder, long/special, pink	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder, long/special, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder, short, plastic (colored)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder Plastic with slides long (White)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder Plastic with slides long (Blue)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Folder Plastic Jacket (Transparent) Long	piece	50			50	0.00				0	0.00				0	0.00				0	0.00	50	0.00	0.00
Folder Plastic Jacket (Transparent) Short	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Air Freshener, can (Glade)	can	12			12	3,600.00	12			12	3,600.00				0	0.00				0	0.00	24	300.00	7,200.00
COLUMNAR BOOK, 24 cols.	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	65.00	0.00
Clear Book refill - A4 size	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	50.00	0.00
CLIP, Bulldog, 73mm (3")	pc.				0	0.00				0	0.00				0	0.00				0	0.00	0	10.00	0.00
Dated Stamp	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	50.00	0.00
Glue (Elmer's and the like)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	65.00	0.00
Glue Padding	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	75.00	0.00
Glue Stick	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	6.00	0.00
ID Case (plastic) big (ARTA ID)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	50.00	0.00
ID Case (plastic) small (ID)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	35.00	0.00
ID sling (lanyard)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	60.00	0.00
Manila Paper	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	5.00	0.00
Marker, permanent, black (fine)	piece	12			12	300.00				0	0.00				0	0.00				0	0.00	12	25.00	300.00
Marker, permanent, black (broad)	piece	12			12	720.00				0	0.00				0	0.00				0	0.00	12	60.00	720.00
Numbering Stamp (12 digits)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	710.00	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Paper (Bond, long) sub. 20	ream	30			30	5,700.00	30			30	5,700.00	30			30	5,700.00	30			30	5,700.00	120	190.00	22,800.00
Paper (Bond, short) sub. 20	ream	20			20	3,700.00	20			20	3,700.00	20			20	3,700.00				0	0.00	60	185.00	11,100.00
Paper (Book, short) sub. 20	ream	30			30	5,550.00	30			30	5,550.00	30			30	5,550.00				0	0.00	90	185.00	16,650.00
Paper (Book, long) sub. 20	ream	50			50	11,500.00	50			50	11,500.00	50			50	11,500.00	50			50	11,500.00	200	230.00	46,000.00
Paper (Colored Bond Papers-long-green)	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	190.00	0.00
Paper (Colored Bond Papers-long-pink)	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	190.00	0.00
Paper (Colored Bond Papers-long-yellow)	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	190.00	0.00
Paper (Colored Bond Papers-long-lavender)	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	190.00	0.00
Paper (Colored Bond Papers-short-blue)	ream	5			5	850.00	5			5	850.00				0	0.00				0	0.00	10	170.00	1,700.00
Paper (Colored Bond Papers-short-green)	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	170.00	0.00
Paper (Colored Bond Paper-short- pink)	ream	5			5	850.00	5			5	850.00				0	0.00				0	0.00	10	170.00	1,700.00
Paper (Colored Bond Paper-short- yellow)	ream	5			5	850.00	5			5	850.00				0	0.00				0	0.00	10	170.00	1,700.00
Paper (Newsprint, long)	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	85.00	0.00
Paper (Photo Paper, glossy)	piece	20			20	240.00	20			20	240.00				0	0.00				0	0.00	40	12.00	480.00
Paper Towel, rolled (GM's)	pack	10			10	650.00	10			10	650.00	10			10	650.00	10			10	650.00	40	65.00	2,600.00
Paper, 36" X 50"	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	1,300.00	0.00
Paper, Multiscopy A3	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	400.00	0.00
Paste Water Well	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.80	0.00
Pen (Ballpen, black)	piece	24			24	144.00	24			24	144.00				0	0.00				0	0.00	48	6.00	288.00
Pen (Ballpen, blue)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	6.00	0.00
Pen (Ballpen, Red)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	6.00	0.00
Pen (Pilot Hi-Tech Point Pens, V-5)	piece	24			24	1,176.00	24			24	1,176.00				0	0.00				0	0.00	48	49.00	2,352.00
Pen (Sign Pen, 0.4)	piece	24			24	1,968.00	24			24	1,968.00				0	0.00				0	0.00	48	82.00	3,936.00
Pen (Sign Pen, green)	piece	12			12	720.00	12			12	720.00				0	0.00				0	0.00	24	60.00	1,440.00
Planiella (assorted colors)	yard	10			10	660.00	10			10	660.00				0	0.00				0	0.00	20	66.00	1,320.00
Plastic cover	yard				0	0.00				0	0.00				0	0.00				0	0.00	0	15.00	0.00
Plastic Envelope, Long	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	10.00	0.00
Plastic Envelope, short	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	10.00	0.00
Plastic, 150x100	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	25.00	0.00
PVC ID Cards (white, blank)	box				0	0.00				0	0.00				0	0.00				0	0.00	0	4,000.00	0.00
Rubber Bands (big)	box				0	0.00				0	0.00				0	0.00				0	0.00	0	130.00	0.00
Rubber Bands (small)	box				0	0.00				0	0.00				0	0.00				0	0.00	0	24.50	0.00
Ruler 12 inches (Metal)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	300.00	0.00
RULER 12 inches (Plastic)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	8.00	0.00
Shoelace (Round & Brown) 20"	pairs				0	0.00				0	0.00				0	0.00				0	0.00	0	8.50	0.00
Specialty Papers (20's)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	65.00	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
STAMP PAD INK, blue	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	26.75	0.00
STAMP PAD INK, red	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	26.75	0.00
Staple Wire # 10	box				0	0.00				0	0.00				0	0.00				0	0.00	0	5.00	0.00
Staple Wire # 35	box				0	0.00				0	0.00				0	0.00				0	0.00	0	40.65	0.00
Stapler w/ staple wire remover, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	500.00	0.00
Sticker Paper, long (Satin)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	12.00	0.00
Sticker Paper, long (Matte)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	25.00	0.00
Storage File Box (Store All)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	100.00	0.00
Tape (Masking 3/4") 50 meters length	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	35.00	0.00
Tape (Packing 3") 50 meters length	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	14.95	0.00
Tape (Packing 4") 50 meters length	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	25.00	0.00
Tape (Transparent 3/4") 50 meters length	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	15.15	0.00
Tape (Transparent 1/2") 1" inside diameter -- for tellers	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	5.00	0.00
Tape, for adding machine	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	11.00	0.00
TAPE, double adhesive, 1"	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	50.00	0.00
White Board, 2x3'	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	750.00	0.00
PVC Sheet (Plastic ID Cards, A4,white,black)	sheet				0	0.00				0	0.00				0	0.00				0	0.00	0	50.00	0.00
Push Pin, Flat Head type, assorted colors 100pcs per case	case				0	0.00				0	0.00				0	0.00				0	0.00	0	26.21	0.00
Laminating Film (11 1/4" x 50 mtrs.) 250 microns	spool				0	0.00				0	0.00				0	0.00				0	0.00	0	1,200.00	0.00
Continuous Form, 13" x 9 1/2, 1 ply	box				0	0.00				0	0.00				0	0.00				0	0.00	0	600.00	0.00
Arch File, long, blue ( Side Clip)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	150.00	0.00
Arch File, long, Blue ( Top Clip)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	200.00	0.00
Arch File,short, blue ( Side Clip)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	150.00	0.00
Arch File, short, Blue ( Top Clip)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	200.00	0.00
BACIWA Letter Head (long)	ream	5			5	6,000.00	5			5	6,000.00	5			5	6,000.00				0	0.00	15	1,200.00	18,000.00
BACIWA Letter Head (short)	ream	5			5	5,000.00	5			5	5,000.00				0	0.00				0	0.00	10	1,000.00	10,000.00
Change of Name Form	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	770.00	0.00
Check Booklet (LBP)	Stub	10			10	6,000.00				0	0.00				0	0.00				0	0.00	10	600.00	6,000.00
DTR's (timecards)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	6.00	0.00
Disbursement Voucher	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	150.00	0.00
Mailing Envelope with BACIWA Logo	pc.				0	0.00				0	0.00				0	0.00				0	0.00	0	3.30	0.00
Official Receipts (Continuous Form)	pc.				0	0.00				0	0.00				0	0.00				0	0.00	0	1.50	0.00
Official Receipts (Padded)	Stub				0	0.00				0	0.00				0	0.00				0	0.00	0	400.00	0.00
Purchase Order	stub	10			10	5,000.00				0	0.00				0	0.00				0	0.00	10	500.00	5,000.00
Requisition and Issue Slip - Motorpool	stub				0	0.00				0	0.00				0	0.00				0	0.00	0	300.00	0.00
Requisition and Issue Slip - Office Supplies	stub				0	0.00				0	0.00				0	0.00				0	0.00	0	300.00	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
Requisition and Issue Slip - PHOS Admin	Stub				0	0.00				0	0.00				0	0.00				0	0.00	0	300.00	0.00
Requisition and Issue Slip - Spare Parts	stub				0	0.00				0	0.00				0	0.00				0	0.00	0	300.00	0.00
Request for Quotation (half size)	pad	10			10	2,800.00				0	0.00				0	0.00				0	0.00	10	280.00	2,800.00
Request for Quotation (long size)	pad	5			5	1,400.00				0	0.00				0	0.00				0	0.00	5	280.00	1,400.00
Routing Slip	pad	10			10	770.00				0	0.00				0	0.00				0	0.00	10	77.00	770.00
Trip Ticket	pads	60			60	6,000.00				0	0.00				0	0.00				0	0.00	60	100.00	6,000.00
Check Booklet (DBP)	stub				0	0.00				0	0.00				0	0.00				0	0.00	0	600.00	0.00
Computer Ink, Brother 6000 BK (black)	piece	5			5	2,250.00	5			5	2,250.00	5			5	2,250.00	5			5	2,250.00	20	450.00	9,000.00
Computer Ink, Brother BT 5000 (cyan)	piece	3			3	1,350.00	3			3	1,350.00	3			3	1,350.00	3			3	1,350.00	12	450.00	5,400.00
Computer Ink, Brother BT 5000 (magenta)	piece	3			3	1,350.00	3			3	1,350.00	3			3	1,350.00	3			3	1,350.00	12	450.00	5,400.00
Computer Ink, Brother BT 5000 (yellow)	piece	3			3	1,350.00	3			3	1,350.00	3			3	1,350.00	3			3	1,350.00	12	450.00	5,400.00
Continuous Ink-CANON (Black)	bottle	5			5	350.00	5			5	350.00	5			5	350.00	5			5	350.00	20	70.00	1,400.00
Continuous Ink-CANON (Cyan)	bottle	3			3	210.00	3			3	210.00	3			3	210.00	3			3	210.00	12	70.00	840.00
Continuous Ink-CANON (Magenta)	bottle	3			3	210.00	3			3	210.00	3			3	210.00	3			3	210.00	12	70.00	840.00
Continuous Ink-CANON (Yellow)	bottle	3			3	210.00	3			3	210.00	3			3	210.00	3			3	210.00	12	70.00	840.00
Toner Kit (TK-1175) for Kyocera Photocopier	piece	1			1	7,000.00	1			1	7,000.00	1			1	7,000.00	1			1	7,000.00	4	7,000.00	28,000.00
Toner Kit (TK-1147) for Kyocera Photocopier	piece	1			1	6,500.00				0	0.00	1			1	6,500.00				0	0.00	2	6,500.00	13,000.00
Photocopier Toner (TN118 Develop) GM/HR	piece	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	4	3,500.00	14,000.00
RISO COM Color Black PW 1230	piece	1			1	15,000.00				0	0.00	1			1	15,000.00				0	0.00	2	15,000.00	30,000.00
Mighty Bond	piece	5			5	250.00	5			5	250.00				0	0.00				0	0.00	10	50.00	500.00
Continuous Ink EPSON L5290 Black	bottle	5			5	1,000.00	5			5	1,000.00	5			5	1,000.00	5			5	1,000.00	20	200.00	4,000.00
Continuous Ink EPSON L5290 Cyan	bottle	3			3	900.00	3			3	900.00	3			3	900.00	3			3	900.00	12	300.00	3,600.00
Continuous Ink EPSON L5290 Yellow	bottle	3			3	900.00	3			3	900.00	3			3	900.00	3			3	900.00	12	300.00	3,600.00
Continuous Ink EPSON L5290 Magenta	bottle	3			3	900.00	3			3	900.00	3			3	900.00	3			3	900.00	12	300.00	3,600.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00































































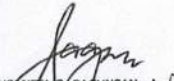




Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
 \_\_\_\_\_  
 SUSANITA C. PABUNSAN  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
 \_\_\_\_\_  
 MARNELY G. REMONTEVERDE  
 Accountant/Budget Officer

Approved by:

  
 \_\_\_\_\_  
 MONA DIA G. JARDIN  
 Head of Office/Agency

Date Prepared: 8/30/2022